

STATE OF MAINE
NURSING HOME ADMINISTRATORS LICENSING BOARD

Minutes of May 27, 2015 Board Meeting

Members Present: Leo Bouchard, Michelle Belhumeur, Gail Hillstrom and Dennis Brockway.

Others Present: Torrey Gray, Board Administrator; Amanda Scott, Board Clerk; and Lauren LaRochelle, AAG

Members Absent: Gail Winchell and Tamra Deering

CALL TO ORDER

Leo Bouchard, acting Board Chair, called the meeting to order at 8:58 a.m.

OLD BUSINESS

APPROVAL OF MINUTES

In a motion made by Dennis Brockway and seconded by Michelle Belhumeur, the Board voted to approve the April 22, 2015 minutes as written.

Vote: 4 in favor

NEW BUSINESS

COMPLAINT PRESENTATION(S)

2011-NHA-7562

Licensee answered “yes” to meeting the continuing education requirements at the time of renewal. However, upon review, the licensee carried over ten (10) hours completed in June. Pursuant to Board Rules, a maximum of six (6) hours during the month of June may be carried over into the ensuing annual period. Therefore, the licensee only documented eighteen and one-half (18.5) hours of eligible continuing education, five and one-half (5.5) hours short of the continuing education requirements.

In a motion made by Gail Hillstrom and seconded by Dennis Brockway, the Board voted to dismiss the complaint without prejudice.

Vote: 3 in favor (1 recused – Michelle Belhumeur)

NC DENTAL BOARD MEMO

Lauren LaRochelle – AAG

Lauren LaRochelle informed the Board of a recent U.S. Supreme Court decision regarding State Board of Dental Examiners in North Carolina and the Federal Trade Commission.

APPLICATION REVIEW(S)

Laura Tardif– Residential Care Administrator

In a motion made by Gail Hillstrom and seconded by Michelle Belhumeur, the Board voted to approve the application for licensure.

Vote: 4 in favor

CORRESPONDENCE

Marjorie Love

The Board reviewed Ms. Love's request for a waiver of the continuing education requirement for the licensure cycle of July 1, 2014 through June 30, 2015 due to a medical hardship. After review and discussion, a motion was made by Gail Hillstrom and seconded by Dennis Brockway to grant Ms. Love's request pursuant to Chapter 8, Section 6 of the Board's Rules.

Vote: 4 in favor

RULEMAKING DISCUSSION

The Board reviewed and made revisions to the draft rules. The revisions will be reviewed and further changes will be made at the next scheduled meeting.

OTHER BUSINESS

COMMITTEE REPORTS

AIT REPORT

There are currently three (3) Administrators-In-Training.

CHAIR'S REPORT

Nothing to report.

ADMINISTRATOR'S REPORT

Torrey Gray, Board Administrator, informed the Board that this will be Amanda Scott's last meeting. Ms. Gray distributed licensee totals to Board members.

ADJOURNMENT

There being no further business, in a motion made by Dennis Brockway and seconded by Gail Hillstrom, the Board voted unanimously to adjourn at 9:46 a.m.

The next meeting is scheduled for June 24, 2015.